



TOWN OF GARDNERVILLE MEMORIAL LANDSCAPE AND SITE FURNISHING POLICY

The Gardnerville Town Board, recognizing the importance to add to the aesthetic beauty of the community, and desiring that the community have the opportunity to honor a past or current family member or to honor a special occasion, adopts the following policy.

1. Requests to donate trees, shrubs, picnic tables, sitting benches, litter receptacles, or other site elements should be submitted to the Town office. The Board authorizes the Town Manager to act on its behalf to confer with prospective donors concerning the placement, timing, species, size, and location of trees, plant materials, or site furnishings.
2. The Town shall not guarantee trees and shrubs planted beyond the guarantee given by the nursery where the tree(s) or shrubs were purchased. The Town shall have no duty to replace plant material that die to vandalism, weather, disease, or removal due to construction, paving, or change in park design.
3. The Town shall have no duty to replace site furnishings that are stolen, damaged, vandalized, or removed due to age or wear and tear.
4. Donors may request an identifying insignia such as a service club seal, name, plaque or other means of recognizing the donation. The Town shall not have the duty to replace such identifying means that are lost, missing, stolen, or vandalized.
5. Donations of trees and shrubs may be "banked" in order to maximize staff time (i.e. several donations of trees and shrubs may be planted on a single day or days).
6. The Town shall normally supply the labor to install plant material and irrigation to the plantings. Irrigation may not be required at some locations (i.e. donations that will be placed in a wetlands area).
7. Plant materials shall be from a selected with the overall scheme of the site or particular site requirements in mind. Minimum tree size shall normally be 15-gallon in size and minimum shrub size shall normally be 5-gallon (shrub size exceptions may be allowed for perennial or annual flowers or bulbs).
8. Plant materials for wetlands areas may be smaller and shall be chosen from the suggested wetland species list.
9. Donors of plant materials shall arrange for their purchase and payment at any nursery within Carson Valley. Town staff shall pickup and plant the donations. The donor shall be notified of when the planting is to occur. Plants should be chosen from the standard Town landscape materials list.
10. Site furnishings shall be selected from the Town site furnishing standard list. Site furnishings may be requested to be placed at Town park sites, or other public facilities within the Town (i.e. in the historic downtown core along Main Street).