



GARDNERVILLE TOWN BOARD

Meeting Agenda

Lloyd Higuera, Chairman
Mary Wenner, Vice Chairwoman
Cassandra Jones, Board Member
Ken Miller, Board Member
Linda Slater, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Office Manager
Senior for any questions or additional
information. You may also view the
board packet online at the town's website.

Tuesday, November 3, 2015

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on October 28, 2015, on or before the third day prior to the meeting date, by Carol Louthan, Office Manager Signed: Carol Louthan: in accordance with NRS Chapter 241 at following locations;
Gardnerville Town Offices, 1407 HWY 395 N, Gardnerville NV 89410 at 8:47 A.M.
Gardnerville Post Office, 1267 US HWY 395 #L, Gardnerville NV 89410 at 8:35 A.M.
Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410, Gardnerville NV 89410 at 8:17 A.M.
Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, Gardnerville NV 89410 at 8:24 A.M. and on the Internet at www.gardnerville-nv.gov.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

INVOCATION – Carl Dahlen, Christ Presbyterian Church

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Linda Slater

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

October 6, 2015 Regular Board meeting, with public comment prior to Board action.

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities
3. **For Possible Action:** Approve October 2015 claims
4. **For Possible Action:** Recommend approval of a Douglas County Outdoor Festival Entertainment Event



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

Application by Carson Valley Chamber of Commerce for the 20th Annual Parade of Lights, December 5, 2015 starting at Heritage Park and ending in Minden Park, and a waiver of associated street closure fees by Town of Gardnerville. This event includes closures of the following Town maintained streets from 3:00 p.m. to 8:00 p.m.: Gilman, South Ezell Street and Eddy Street.

5. Approve appointment of Meredith Fischer to the Main Street Board of Directors. Meredith Fisher will serve until June 30, 2016, to fill the vacancy left by Dorette Caldana, and then she will have the option of continuing on the board for a three year term at that time.
6. Approval use of Heritage Park for Coffin Races on October 8th weather permitting and tentatively reserve the park for the 15th of October should the weather not cooperate on the 8th.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

7. **Not for Possible Action:** presentation by Zack Laningham on his Eagle Scout project where he led the effort to replace the landscaping along the eastside Waterloo islands. (approx. 5 minutes)
8. **Not for Possible Action:** presentation by Aziz Syammach on his Eagle Scout project where he led the effort to replace the landscaping ground cover at the town administrative Office. (approx. 5 minutes)
9. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities for October 2015. (approx. 10 minutes)
10. **For Possible Action:** Discussion on approving the previously submitted Community Development Block Grant application to Douglas County for the County Commissioners consideration of the Gardnerville Station Project for the rehabilitation of the existing building, including preparing the construction documents for the county design review process, preparing construction plans, and performing the construction of the building rehabilitation, with an application amount of \$294,000, including a \$25,000 match from the Town; with public comment prior to board action. (approx. 10 minutes)
11. **For Possible Action:** Discussion on the purchase of one used bucket truck not to exceed the budgeted amount of \$80,000 for the replacement of the town's 1995 Ford F350 31' boom truck, to also include approving the 1995 Ford boom truck to be sent to auction once the replacement bucket truck arrives, authorizing the town manager to sign all the required documentation for the purchase and release of both bucket trucks; with public comment prior to board action. (approx. 5 minutes)
12. **For Possible Action:** Discussion on selecting one of five firms who responded to the request for qualifications 2015-01 to perform the surveying, engineering, and construction management services for the town project; 395 Crosswalks upgrade project, and authorizing the town manager negotiate and sign contractual agreement with the selected firm; with public comment prior to board action. (approx. 10 minutes)
13. **For Possible Action:** Discussion and provide direction to town staff to pursue creating a Dog Park at the Virginia Ranch detention pond, approving the staff to proceed with purchasing (max \$6000) and installing the proposed dog park sign; with public comment prior to board action. (approx. 10 minutes)
14. **For Possible Action:** Discussion to approve, approve with modifications or revise the town development standards as discussed in last month's meeting; with public comment prior to board action, (approx. 10 minutes)
15. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for October 2015. (approx. 5 minutes)
16. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for October 2015. (approx. 10 minutes)
17. **Not For Possible Action:** Discussion on the Board members' activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville. (approx. 10 minutes)

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Gardnerville Town Board Meeting – December 1, 2015
Gardnerville Christmas Kickoff – December 3, 2015 5:30 pm
Parade of Lights – December 5, 2015