



TOWN OF GARDNERVILLE
TOWN OPERATIONS MANUAL
DIRECTIVES AND PROCEDURES

Number 6.10

SUBJECT: WEBSITE PRIVACY POLICY

**Issue Date 10/5/04,
12/6/16**

Directive: To establish privacy guidelines for the Town of Gardnerville website.

Procedure: The website is provided as a public service by the Town.

The purpose of this website is to provide helpful information about the Town of Gardnerville's services and related activities. While visiting this website no information is stored or collected about you, unless you provide us with personally identifiable information. Any personally identifiable information you give us will be used to respond to your request or to analyze trends.

On any page that requires you to submit personally identifiable information, you are personally consenting to its further use. If you send an electronic mail message a question or comment that contains personally identifiable information, or fill out a form containing this information, we may redirect your message to another person or department within the Town of Gardnerville or Douglas County that is in a better position to answer your question. Access to personally identifiable information is controlled by NRS 239 et seq. Information you supply to us may be subject to disclosure to anyone who asks. Should you have any concerns regarding the possible public disclosure of any personally identifying information you are advised to inquire further prior to submitting any such personal information. Additionally, the Town could be subject to court order or subpoena to divulge personally identifiable information.

Security of the information that you provide to us is very important to us. For site security purposes and to ensure this service remains available to all users, our website is monitored by the website host to identify any unauthorized attempts to upload or change information or otherwise cause damage. Unauthorized attempts to cause an upload of information or change information on this service are strictly prohibited and may be punishable under law.

Please be aware that other websites that may be accessed through our site may collect personally identifiable information from you. The information practices from those third party websites linked to our site are not covered by this privacy policy.

If you have any questions about this policy, please contact togville@douglasnv.us or write to Town of Gardnerville, 1407 Highway 395 N, Gardnerville, NV 89410

Updates

Our Privacy Policy may change from time to time and all updates will be posted on this page.

Website Disclaimer

The Town of Gardnerville is providing the information on this website as a public service. The Town of Gardnerville, however, does not guarantee the accuracy of the information.

The website contains links to several other websites. The Town of Gardnerville does not endorse, ensure the accuracy of, or vouch for the safety and privacy of any linked site. The Town of Gardnerville does not assume any responsibility for the content found on those other sites. It is the responsibility of the website user to evaluate the content and usefulness of information obtained from other sites.

The immediate and fast moving nature of websites means that there may be links to sites that are changed or no longer function. We apologize if this should occur and assure you we are continually updating, reviewing and improving our site and its content.

No information on this site is intended to serve as legal advice.

Website Link Policy

The information posted on the Town of Gardnerville's website includes hypertext links or pointers to information created and maintained by other public and/or private organizations. The Town of Gardnerville provides these links and pointers solely for our user's information and convenience. The inclusion of links on this website should not be construed as an endorsement by the Town of Gardnerville of those links or their contents. When users select a link to an outside website, they are leaving the Town of Gardnerville's site and are subject to the privacy and security policies of the owners/sponsors of the outside website.

Use of information from Town of Gardnerville's Website

Users may freely print any information that they obtain from the Town of Gardnerville's website. Permission to use documents such as reports and data sheets from this server is granted provided that:

- Use of such documents from this server is for informational or personal use only.
- No modifications of any documents are made.

All such documents and related graphics are provided as is. Documents specified above do not include the design or layout of the Town's website.

Elements of the Town's website may be protected by copyright and trademark law and may not be copied or imitated in whole or in part. The Town of Gardnerville may make improvements or changes in this information at any time. No warranty of any kind, implied, express or statutory, including but not limited to the warranties of non-infringement of third party rights, title, merchantability, fitness for a particular purpose and freedom from computer virus, is given with respect to the contents of this site or links to other Internet resources.

Use of this website is at your own risk, and the Town of Gardnerville will not be held liable for any errors or omissions contained in this website. In no event, shall the Town of Gardnerville be liable for any special, indirect or consequential damages, or any damages whatsoever resulting from loss of use, data or profits whether contract, negligence or any tort action arising out of, or in connection with, the use or performance of the information available from the Town of Gardnerville's website.