



# GARDNERVILLE TOWN BOARD

## Meeting Agenda

Ken Miller, Chairman  
Cassandra Jones, Vice Chairwoman  
Lloyd Higuera, Board Member  
Linda Slater, Board Member  
Mary Wenner, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
(p)775-782-7134 (f): 775-782-7135  
[www.gardnerville-nv.gov](http://www.gardnerville-nv.gov)

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, November 7, 2017

4:30 p.m.

Gardnerville Town Hall

### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda were posted on November 2, 2017 on or before the third day prior to the meeting date, by Paula Lochridge, Office Assistant, Signed: *Paula Lochridge* in accordance with NRS Chapter 241 at following locations;

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:25 A.M.

Douglas County Historic Courthouse, 1616 8<sup>th</sup> Street, Minden NV 89423, at 8:35 A.M.

Gardnerville Post Office, 1267 US Hwy 395 #L, Gardnerville NV 89410 at 8:44 A.M.

Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410 at 8:54 A.M. and on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov).

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice:** "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

### INVOCATION – Pastor Rich Lammay, High Sierra Fellowship

4:30 P.M. Call to Order and Determination of a Quorum

### PLEDGE OF ALLEGIANCE – Linda Slater

### PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

### FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.



## GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

### **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

- a. August 29, 2017 Special Board meeting,
- b. October 5, 2017 Regular Board meeting;  
with public comment prior to Board action.

### **CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve October 2017 claims.
4. **For Possible Action:** Recommend approval of a Douglas County Outdoor Festival Entertainment Event Application by Carson Valley Chamber of Commerce for the 20<sup>th</sup> Annual Parade of Lights, December 2, 2017 starting at Heritage Park and ending in Minden Park, and a waiver of associated street closure fees by Town of Gardnerville. This event includes closures of the following Town maintained streets from 3:00 p.m. to 8:00 p.m.: Gilman, South Ezell Street and Eddy Street.
5. **For Possible Action:** Approve \$5,000 expenditure to Douglas County from the Town of Gardnerville for cost share on the \$27,000 project between the County and FIWI Communications LLC to design, install and configure a 100Mb licensed encrypted microwave link between the Town of Gardnerville Administrative Office and the existing wireless links on the Light Pole at Stodick Park.

### **ADMINISTRATIVE AGENDA**

*(Any agenda items pulled from the Consent Calendar will be heard at this point)*

6. **Not for Possible Action:** Presentation on Conner Ritchie's Eagle Scout Project on Gilman Island, including landscaping, and installing benches and trash receptacles along the Town Martin Slough Trail. Presentation by Conner Ritchie. (approx. 10 minutes).
7. **For Possible Action:** Presentation on a campaign called "Planting the Promise" by the Partnership for Community Resources. Presentation by Daria Winslow (approx. 10 minutes).
8. **For Possible Action:** Discussion to award or deny town contract 2017-1615 (PWP DO 2017-235) Maintenance Yard Improvements and Sidewalk Extension to V& C Construction, in the amount of \$351,269, including Base Bid only with a provision for a 10% increase in the contractor's price for testing and inspection. Discussion on the bid award and authorize the Town Manager to sign the contract documents. Committed funds for the project that were budgeted in the 2016/2017 budget account 611 (Health and Sanitation fund) in the amount of \$160,000 and use \$60,000 from 610 (Gardnerville General Fund), and authorize transfer of the truck purchase to capital projects in the amount of \$150,000 to be used on the project, and; with public comment prior to board action. (approx. 10 minutes).
9. **For Possible Action:** Discussion to approve, approve with modifications, or deny the request from RO Anderson to accept maintenance of a portion of SIP 0057 for the final extension of Lasso Lane, including asphalt concrete paving, curb, gutter, sidewalk, storm drainage catch basin and outlet pipe, riparian pad, and new street light, within road right of way of Phase 2D of the Ranch at Gardnerville, recently renamed Heybourne Meadows, Phase 2D; with public comment prior to board action. (approx. 5 minutes).
10. **For Possible Action:** Discussion to approve, approve with modifications, or deny the Town Social Media Policy; with public comment prior to board action. (approx. 20 minutes)
11. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for October 2017. (approx. 5 minutes)
12. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for October 2017. (approx. 5 minutes)



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

13. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to: Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.(approx. 10 minutes)

2<sup>nd</sup> PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Christmas Kickoff – Heritage Park 5:00 PM December 2<sup>nd</sup>  
Chambers Parade of Lights – Heritage Park to Minden Park, December 3<sup>rd</sup>

Next monthly meeting December 5, 2017