



GARDNERVILLE TOWN BOARD

Meeting Minutes

Linda Slater, Chairman
Lloyd Higuera, Vice Chairman
Mary Wenner, Board Member
Mike Philips, Board Member
Ken Miller, Board Member

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Contact: Carol Louthan, Office Manager
Senior for any questions or additional
information. You may also view the
board packet online at the town's website.

Tuesday, December 2, 2014

4:30 p.m.

Gardnerville Town Hall

INVOCATION – Pastor Jesse Miller (not present)

 4:30 P.M. Chairman Slater called the meeting to order and made the determination a quorum was present.

 PLEDGE OF ALLEGIANCE – Mr. Mike Philips led the flag salute

PRESENT:

Linda Slater, Chairman
Lloyd Higuera, Vice-Chairman
Mary Wenner
Mike Philips
Ken Miller

Jim Hales, Town Counsel
Tom Dallaire, Town Manager/Engineer
Carol Louthan, Office Manager Sr.

 **FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

Mr. Dallaire advised Jim Nichols, County Manager, has some NRS issues and asked that we do not take action on item 6. There are some NRS statutes that define the county needs to be the one responsible for signage.

Vice-Chairman Higuera suggested pulling the item.

Mr. Dallaire asked that item 7 be pulled also. Stephanie Hicks from R.O. Anderson Engineering would like a chance to explain what is going on with that project.

Motion Higuera/Wenner to approve the agenda pulling item 6 and 7 for future consideration.

No public comment.

Upon call for the vote, motion carried.

 **FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:
November 4, 2014 Regular Board meeting, with public comment prior to Board action.**

Motion Higuera/Philips to approve the minutes.

No public comment.

Upon call for the vote, motion carried.

 **PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

Chairman Slater would like to congratulate Ken Miller on his re-election and Cassandra Jones on being newly elected. Cassandra will take her place at our January 2015 board meeting.

Vice-Chairman Higuera congratulated Linda Slater.

Ms. Hicks, RO Anderson Engineering wanted to take the opportunity to apologize for the late withdrawal. We had an opportunity to meet with both town and county staff last Tuesday. Based on those discussions and our desire to come to a compromise has led us to want to provide some additional information and exhibits to the board as well as to the public. Because of the holiday weekend there would not have been sufficient time. We will work toward providing those in a timely fashion. We appreciate your time.

No further public comment.



CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action: Correspondence**
Read and noted.
2. **For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
Accepted.
3. **For Possible Action: Approve November 2014 claims**
Approved.

Motion Higuera/Wenner to approve the consent calendar.

No public comment.

Upon call for the vote, motion carried.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

4.  **Not for Possible Action: Discussion on the Main Street Program Manager's Monthly Report of activities for November 2014.**

Mr. Dallaire shared Paula is not able to be here. She has been sick. She just asked me to find out if you had any questions. We do have some issues with the mural at Sharkey's. Depending on the outcome they will see what happens. I received a call this morning from Mike Gilbert and the Overland is interested in the mural so we can see if we can relocate it. The mural is done and ready. All they are waiting for is the sign information on who to thank. The kickoff is coming up. We will be doing a float in the Parade of Lights and getting ready for the kickoff. We have the labyrinth walk on December 31st from 6:00 to 9:00 celebrating New Year's New York time.

5.  **For Possible Action: Discussion on Proclamation 2014P-03, recognizing the contributions of Michael W. Philips Sr. as a Gardnerville Town Board Member for the years 2003-2014**

Motion Higuera/Miller to approve Proclamation 2014P-03 recognizing the contributions of Michael W. Philips Sr. as a Gardnerville Town Board member for 12 years.

No public comment.

Upon call for the vote, motion carried.

Chairman Slater mentioned Mike is term limited out at the end of this year. He is the last member of the board, which I refer to as the renaissance era for the town of Gardnerville. Mike's knowledge will be greatly missed. We know where to find you, so we may call on you and hope you will always stay in touch. You will be greatly missed.

Chairman Slater presented Mr. Philips with the proclamation.

Mr. Miller commented becoming a member of the board you meet a lot of new people. Mike was one of the people I did not know. I am glad I sat next to him this year.

Mr. Philips appreciates it.

6.  **For Possible Action:** Discussion on Ordinance 2014-1430 to amend Douglas County Code Title 10.16.050 to empower the unincorporated towns within Douglas County to establish vehicle speed limits and zones within the unincorporated towns boundary on town maintained streets only; with public comment prior to Board action.

Pulled from agenda.

7.  **For Possible Action:** Discussion on a request by Ken Hendrix, KDH Builders, for a major design review for a 41 unit multi-family housing project which includes thirteen (13) triplexes and one (1) duplex. The subject property is located at Heybourne Road and Gilman Avenue in the MFR (Multi-family residential and SFR-8000/PD (Single Family residential – one-half acre minimum net parcel size) zoning districts within the Minden Gardnerville Community Plan (APN #1320-33-210-069); with public comment prior to Board action.

Pulled from agenda.

8.  **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for November 2014.

Mr. Hales met with Mr. Rowe to discuss the activities he has been involved in over the last month. He has undertaken an evaluation of the streets in Stodick Estates. His position on that is not something we want to announce in a public meeting. You need to talk to him about whether he wants to have a litigation session with the board. But for the purposes of this report we wanted you to know he has undertaken an evaluation and is working with Tom on that issue. He has been working on the issue of the Martin Slough ponds. Mike was involved in working with Tom on getting that fenced and the signage was reviewed and approved. He also has prepared the audit response letter as part of the annual audit. There was nothing there that was of any concern for the auditors. In addition to reviewing the minutes and the agenda, he has been working with Tom on the trash truck that was recently purchased. Mike is trying to get a resolution on that. That summarizes his activities over the last month.

9.  **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for November 2014.

Mr. Dallaire went over the email from the county manager about the speed item. There are Nevada Revised Statutes addressing this issue specifically as the county being the authority on that topic. We are going to see what comes up and how that will change the ordinance. In '98 we had two ordinances that went forward to limit the speed limit. We will work through the issues and come back.

Mr. Miller mentioned even though the ordinance may be passed, it is an issue of enforcement. With the manpower the sheriff's department has it's just not possible to enforce it in all places. It's sporadic at best.

Mr. Dallaire pointed out we need to be thinking about if it is a 15 mph speed zone in Gardnerville, the intent is to keep it at 25. We should either set it at 25 and enforce it or leave it at 15 and not enforce it. There needs to be some consistency.

Mr. Miller mentioned they are starting to patrol the intersections.

Ms. Wenner has seen the patrolmen on Chichester for a week after the road was striped.

Mr. Dallaire reviewed the Stodick Estates tree trimming issue talked about at last month's meeting. The signage at the slough Mike has not given me the wording for the signs yet. The trash truck stalls when the truck is full and you use the compactor. It seems to run okay. They are using it. It is an intermittent problem. So everybody from Cummings to Peterbilt to Arata are pointing fingers. We turned it over to Mike to handle. We put about 600 miles on it and it is up to over 4,600 now. It has been driven 4,000 miles back and forth to try and diagnose the problem. We spent a lot of time reviewing the Ranch at Esplanade. Stephanie will be revising it and we will discuss it again once

those plans come out. Major Drilling moved on to the site. We may have to relocate the Lions trailer. We signed a project extension with NDOT on the crosswalk for another year. We are moving forward on Kingslane. Lee Bonner emailed someone at NV Energy and someone at NDOT and they had a permit and replaced the street light this morning. The Christmas tree on the pavilion was working in the shop. The guys put it up and there are having some issues. We have two ribbons to replace and we will be doing that in the morning.

Chairman Slater mentioned there are some lights out on the tree at Toler.

Mr. Dallaire asked if at the Christmas Kickoff board members would like to help or mingle?

Ms. Wenner likes to help.

Mr. Dallaire has planned on Lloyd and Paula to announce.

Mr. Miller will be an alternate if Paula is still sick.

Mr. Dallaire set up the microphones. All staff will be there so we will have lots of help.

Chairman Slater will be welcoming everyone and doing the introduction of town board members that are there and then will turn it over to the emcee.

Mr. Dallaire shared we have quite a few volunteers from Main Street helping. The carriage rides will start at 4:30 because the event is not that long. We are thinking around 6:00 for the fireworks. I will broadcast it on FM 89.9 for people who are sitting in their cars. Be there between 4:30 to 5:00 if you want to help. Maybe run serving shifts every 20 minutes.

Ms. Jones thought the swearing in ceremony should be January 5th at the law enforcement center.

Mr. Dallaire asked to open public comment again.

Mr. Dallaire just received the plaque for Mr. Philips.

Mr. Philips believed in 12 years this is the shortest board meeting we've had.

Mr. Dallaire wanted to say thank you to Mr. Philips. It's been a pleasure working with you. Mr. Dallaire presented Mr. Philips with a plaque commemorating his tenure with the town.

Meeting adjourned at 5:04 p.m.

Lloyd Higuera
Chairman

Tom Dallaire
Town Manager