



## GARDNERVILLE TOWN BOARD

### Meeting Agenda

Ken Miller, Chairman  
Linda Slater, Vice Chairman  
Lloyd Higuera, Board Member  
Mike Philips, Board Member  
Mary Wenner, Board Member

1407 Highway 395 N.  
Gardnerville, Nevada 89410  
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Contact: Carol Louthan, Office Manager  
Senior for any questions or additional  
information. You may also view the  
board packet online at the town's website.

Tuesday, August 6, 2013

4:30 p.m.

Gardnerville Town Hall

### MISSION STATEMENT

*"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."*

Copies of the finalized agenda are posted at the following locations prior to meeting day in accordance with NRS Chapter 241: Gardnerville Town Offices, Gardnerville Post Office, Carson Valley Chamber of Commerce and Visitors Authority and the Douglas County 8<sup>th</sup> Street Historic Courthouse. The agenda is also posted on the Internet at [www.gardnerville-nv.gov](http://www.gardnerville-nv.gov). All items shall include discussion and possible action to approve, modify, deny, or continue.

**Notice to Persons with Disabilities:** Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

**Notice regarding NRS 237:** The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements. When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

**Notice:** Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time.

**4:30 P.M. Call to Order and Determination of a Quorum**

**PLEDGE OF ALLEGIANCE- Ken Miller**

**FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.**

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

**FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:**

**July 2, 2013 Regular Board meeting, with public comment prior to Board action.**

**PUBLIC INTEREST COMMENTS (No Action)**

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

**-Thomas J. Cook plaque presentation to Rose Cook – the town planted a Red Oak tree in Heritage Park and will place a granite rock and plaque under tree.**

**CONSENT CALENDAR FOR POSSIBLE ACTION**

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

- 1. For Possible Action: Correspondence**
- 2. For Possible Action: Health and Sanitation & Public Works Departments Monthly Report of activities**
- 3. For Possible Action: Approve July 2013 claims**
- 4. For Possible Action: Approve appointment of Stephanie Waggoner to the Main Street Gardnerville Board of Directors.**
- 5. For Possible Action: Approve Gardnerville Special Event Application for the 23<sup>rd</sup> Annual Carson Valley**



## GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

Sertoma Oktoberfest scheduled for September 22, 2013 in Heritage Park.

### **ADMINISTRATIVE AGENDA**

**(Any agenda items pulled from the Consent Calendar will be heard at this point)**

6. **For Possible Action:** Discussion to approve Proclamation 2013P-03 recognizing the week of August 11<sup>th</sup> through August 17<sup>th</sup>, 2013 as Brain Injury Awareness week, with public comment prior to Board action. (approx 10 minutes)
7. **For Possible Action:** Discussion on DA 13-028 a minor modification to design review application to revise the size of the proposed building from 3,200 to 2,597sf and add a single detached automatic car wash bay at the proposed Golden Gate Petroleum site located south of Grant Ave. and east of Highway 395, APN: 1220-10-111-001 (formerly: APN: 1220-10-110-007, 1220-10-501-008 & 006), with public comment prior to Board action. (approx 30 minutes)
8. **For Possible Action:** Discussion and direction on a public workshop and updated work plan for the Eagle Gas Station property, APN: 1320-33-402-075; 1395 Highway 395 N., located within the Town of Gardnerville and within the Main Street District, including the redevelopment options that will be presented at the public workshop on September 7, and other matters properly related thereto, with public comment prior to Board action. (approx 30 minutes)
9. **For Possible Action:** Discussion to accept constructed improvements within the Virginia Ranch Specific plan area:
  - a. The Virginia Ranch Regional Detention Pond improvements located north of Grant Drive, south of Carrick Lane and consisting of a storm water lift station, landscaping and concrete walking path, APN: 1220-10-101-003, as previously dedicated to the Town of Gardnerville;
  - b. Maintain the constructed street improvements within the Carrick Lane right-of-way extending from Service Drive to Grant Drive containing curb, gutter, sidewalk and landscaping on the east side of Carrick Lane; with public comment prior to Board action. (approx 15 minutes)
10. **For Possible Action:** Discussion and provide direction to staff to proceed with: 1. an employee search to fill the existing Engineering Tech position; 2. modify the town budget to allow for an Engineer One or Two position; or 3. hire a consultant firm to perform the design town projects and applications for project review; with public comment prior to Board action. (approx. 20 minutes)
11. **Not for Possible Action:** Discussion on the Main Street Program Manager's Monthly Report of activities. (approx 15 minutes)
12. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for July 2013. (approx 5 minutes)
13. **Not For Possible Action:** Discussion on the Town Manager/Engineer's Monthly Report of activities for July 2013. (approx 10 minutes)
14. **Not for Possible Action:** Discussion on the Board members committee reports including but not limited to: Carson Valley Arts Council, Regional Transportation Commission, Nevada League of Cities, and Main Street Gardnerville. (approx. 15 minutes)

### ***Adjourn***

August 9 – Movies in the Park – We Bought a Zoo

August 15 – Main Street Wine Walk

Next Regular Board Meeting – September 3, 2013