



GARDNERVILLE TOWN BOARD

Meeting Agenda

Cassandra Jones, Chairman
Linda Slater, Vice Chairman
Lloyd Higuera, Board Member
Ken Miller, Board Member
Mary Wenner, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
www.gardnerville-nv.gov

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, March 13, 2018

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on March 7, 2018 on or before the third day prior to the meeting date, by Paula Lochridge, Office Assistant Signed: Paula Lochridge : in accordance with NRS Chapter 241 at following locations;
Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 11:13 A.M.
Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, at 11:21 A.M.
Gardnerville Post Office, 1267 US Hwy 395 #L, Gardnerville NV 89410 at 11:37 A.M.
Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410 at 11:45 A.M. and on the Internet at www.gardnerville-nv.gov.

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice: "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

INVOCATION – Dwight Langdon, Lay Minister, Lifepoint Church

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Mary Wenner

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES, February 6, 2018 Regular Board meeting and the February 18, 2018 special board meeting; with public comment prior to Board action.



CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve February 2018 claims.
4. **For Possible Action:** Recognize Steve Thompson for his 10 years of service to the Town of Gardnerville

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

5. **For Possible Action:** Discussion to award, award with modifications or reject Town contract 2018-1213, Public Works Project #DO-2018-096, Gardnerville Station renovation project with a base bid in the amount of \$427,000 and additive alternate bid to provide replacement glass roll up door as described in Addendum #2 in the amount of \$10,000, to Simerson Construction, LLC, and authorize the Town Manager to reduce the contract price through coordination with the contractor by value engineering, and sign all necessary contract documents. Funds for this project are from a Community Development Block Grant awarded to Douglas County on behalf of the town in the amount of \$539,350 (\$339,350 for building and \$200,000 for storm drain improvements); with public comment prior to Board action. (approx. 10 minutes)
6. **For Possible Action:** Discussion and provide direction to staff regarding the options available in pursuing the Kingslane 395 sidewalk, culvert and crosswalk project; with public comment prior to Board action. (approx. 15 minutes)
7. **For Possible Action:** Receive staff update on county recycling program and provide direction to staff on a town recycling program; with public comment prior to Board action. (approx. 60 minutes)
8. **For Possible Action** Discussion on tentative budget development for Fiscal Year 2018/2019 including, but not limited to;
 - a. Discuss capital improvement projects for fiscal year 2019-2023
 - b. Review and discuss proposed town projects anticipated for bidding award before June 30, 2018
 - c. Review preliminary budget for 2018-2019, including review of the revenue estimates, and itemized expense with detail and other matters properly related thereto; with public comment prior to Board action. (approx. 60 minutes)
9. **Not For Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for February 2018. (approx. 5 minutes)
10. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for February 2018. (approx. 5 minutes)
11. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville.(approx. 10 minutes)

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Public Workshop March 14th, 6:00 pm at the CVIC Hall.

Next monthly meeting April 3, 2018