



GARDNERVILLE TOWN BOARD

Meeting Agenda

Cassandra Jones, Chairman
Linda Slater, Vice Chairman
Lloyd Higuera, Board Member
Ken Miller, Board Member
Mary Wenner, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
<https://www.townofgardnerville.com>

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, December 4, 2018

4:30 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on November 29, 2018 on or before the third day prior to the meeting date, by Marie Nicholson, Office Specialist Signed: M Nicholson: in accordance with NRS Chapter 241 at following locations;

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 8:08 A.M.

Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, at 8:14 A.M.

Gardnerville Post Office, 1267 US Hwy 395 #L, Gardnerville NV 89410 at 8:22 A.M.

Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410 at 8:30 A.M. and on the Internet at <https://www.townofgardnerville.com/>

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice: "Any invocation that may be offered before the official start of the Board meeting shall be the voluntary offering of a private citizen, to and for the benefit of the Board. The views or beliefs expressed by the invocation speaker have not been previously reviewed or approved by the Board and do not necessarily represent the religious beliefs or views of the Board in part or as a whole. No member of the community is required to attend or participate in the invocation and such decision will have no impact on their right to actively participate in the business of the Board. Copies of the policy governing invocations and setting forth the procedure to have a volunteer deliver an invocation are available upon written request submitted to the Town Board of Gardnerville"

INVOCATION – Tammy Claughton – Congregational Care pastor from Lifepoint

4:30 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Linda Slater

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.

FOR POSSIBLE ACTION: APPROVAL OF PREVIOUS MINUTES:

A. November 6, 2018 Regular Board meeting



TOWN OF GARDNERVILLE AWARD PRESENTATION

NOT FOR POSSIBLE ACTION: Ceremonial presentation of employee service awards to Ron Grove and Geoff LaCost for 5 continuous years of service to the Town of Gardnerville. (Presentation only)

CONSENT CALENDAR FOR POSSIBLE ACTION

Items appearing on the Consent Calendar are items that may be adopted with one motion **after public comment**. Consent items may be pulled at the request of Town Board members wishing to have an item or items discussed further. When items are pulled for discussion, they will be automatically placed at the beginning of the Administrative Agenda.

1. **For Possible Action:** Correspondence.
2. **For Possible Action:** Health and Sanitation & Public Works Departments Monthly Report of activities.
3. **For Possible Action:** Approve November 2018 claims.

ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

4. **For Possible Action:** Discussion on Town Manager report for the Gardnerville Health & Sanitation's proposed trash rate increase, and possible action directing staff regarding proposed increases to trash rates and directing staff to proceed with the public notice process in compliance with NRS 237.080 for a business impact statement and notice/publication for two consecutive public hearings to be held on the proposed trash rate increases; with public comment prior to Board action. (approx. 20 minutes)
5. **For Possible Action:** Discussion and possible action to approve Amendment #3 Cooperative Agreement P492-12-063 U.S. 395 Kingslane Project, installing 110 lineal feet of sidewalk, regarding construction of the Kingslane entrance and replacement of a portion of the existing perimeter wall along with new channel and culvert improvements, increasing funding from Nevada Department of Transportation and extending the project timeline, and authorizing the town manager to sign the agreement; with public comment prior to Board action. (approx. 5 minutes)
6. **For Possible Action:** Discussion and possible action to approve Amendment #3 to the Crosswalk project agreement with NDOT extending the project timeline and authorize the town manager to sign the agreement; with public comment prior to Board action. (approx. 5 minutes)
7. **Not for Possible Action:** Discussion on the Town Attorney's Monthly Report of activities for November 2018. (approx. 5 minutes)
8. **Not For Possible Action:** Discussion on the Town Manager's Monthly Report of activities for November 2018. (approx. 5 minutes)
9. **Not For Possible Action:** Discussion on the Board members activities and liaison committee reports including but not limited to; Carson Valley Arts Council, Nevada League of Cities, and Main Street Gardnerville. (approx. 10 minutes)



GARDNERVILLE TOWN BOARD MEETING AGENDA – CONT'D

10. **For Possible Action:** Discussion and election of Chair and Vice Chair of the Gardnerville Town Board for the calendar year 2019.
- a. Election of Gardnerville Town Board Chairman for the 2018 calendar year; with public comment prior to Board action.
 - b. Election of Gardnerville Town Board Vice-Chairman for the 2018 calendar year; with public comment prior to Board action. (approx. 10 minutes).

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Gardnerville Station - Grand Opening Ribbon Cutting Ceremony – 4:30 PM, December 17, 2018

Next Regular Town Board meeting - January 8, 2019

Special Board training workshop meeting: January 14-18, 2019