



GARDNERVILLE TOWN BOARD

Special Meeting Agenda

Linda Slater, Chair
Lloyd Higuera, Vice Chair
Ken Miller, Board Member
Mary Wenner, Board Member
Mike Henningsen, Board Member

1407 Highway 395 N.
Gardnerville, Nevada 89410
(p)775-782-7134 (f): 775-782-7135
<https://www.townofgardnerville.com>

Contact: Carol Louthan, Administrative Services Manager for any questions or additional information. You may also view the board packet online at the town's website.

Tuesday, February 12, 2019

1:00 p.m.

Gardnerville Town Hall

MISSION STATEMENT

"The Town of Gardnerville provides high quality services based on community needs in a cost effective and efficient manner. We will strive to protect the community's quality of life while proactively preparing for the future. We will be accessible and fully accountable to our community."

Copies of the finalized agenda were posted on February 7, 2019 on or before the third day prior to the meeting date, by Marie

Nicholson, Office Specialist Signed: Marie Nicholson and Carol Louthan, Administrative Services Manager Signed: Carol Louthan in accordance with NRS Chapter 241 at following locations;

Carson Valley Chamber of Commerce, 1477 Hwy 395 N, Gardnerville NV 89410 at 7:56 A.M.

Douglas County Historic Courthouse, 1616 8th Street, Minden NV 89423, at 7:47 A.M.

Gardnerville Post Office, 1267 US Hwy 395 #L, Gardnerville NV 89410 at 7:53 A.M.

Gardnerville Town Offices, 1407 Hwy 395 N, Gardnerville NV 89410 at 8:15 A.M. and on the Internet at <https://www.townofgardnerville.com/>

Notice to Persons with Disabilities: Members of the public who are disabled and require special assistance or accommodations at the meeting are requested to notify the Gardnerville Town Offices in writing at 1407 Highway 395, Gardnerville NV 89410, or by calling (775) 782-7134 at least 24 hours in advance.

Notice regarding NRS 237: The Gardnerville Town Board has adopted a Standard Policy No. 7, which contains a motion regarding Business Impact Statements (BIS). When the Town Board approves its agenda, it also approves a motion which includes ratification of staff action taken pursuant to NRS 237-030 et seq. with respect to items on the agenda, and determines that each Rule which is on the agenda for which a BIS has been prepared does impose a direct and significant economic burden on a business or directly restricts the formation, operation or expansion of a business, and each Rule which is on the agenda for which a BIS has not been prepared does not impose a direct and significant economic impact on a business or directly restrict the formation, operation or expansion of a business.

Notice: Items on the agenda may be taken out of order; the Gardnerville Town Board may combine two or more agenda items for consideration; and the Gardnerville Town Board may remove an item from the agenda or delay discussion relating to an item on the agenda at any time. All items shall include discussion and possible action to approve, modify, deny, or continue.

Notice: Notice: "Any invocation offered before the official start of the Board meeting shall be a voluntary offering of a private citizen. Attendance and participation in any invocation is not required. The views expressed are not necessarily views of the Board, have not been previously reviewed or approved, and shall not impact the business of the Board."

1:00 P.M. Call to Order and Determination of a Quorum

PLEDGE OF ALLEGIANCE – Ken Miller

PUBLIC INTEREST COMMENTS (No Action)

This portion of the meeting is open to the public to speak on any topic not on the agenda and must be limited to 3 minutes. The Gardnerville Town Board is prohibited by law from taking immediate action on issues raised by the public that are not listed on the agenda.

FOR POSSIBLE ACTION: APPROVAL OF AGENDA, with public comment prior to Board action.

The Gardnerville Town Board reserves the right to take items in a different order to accomplish business in the most efficient manner.



ADMINISTRATIVE AGENDA

(Any agenda items pulled from the Consent Calendar will be heard at this point)

1. **For Possible Action:** Discussion and acceptance of notice of resignation by Town Manager Thomas Dallaire to be effective March 8, 2019.
2. **For Possible Action:** Discussion and appointment of Interim Town Manager effective March 6, 2019.
3. **For Possible Action:** Discussion and provide direction to staff for selection of new Town Manager, including but not limited to:
 - a. Review and/or modify the job description and eligibility requirements for the Town Manager position, and the range of pay as it relates to an applicant's relevant experience, education and any professional licenses held by an applicant.
 - b. The process to be used to post or publish an opening for Town Manager, to receive and to review applications, and to schedule interviews for applicants.
 - c. The process and procedure for interview of applicants for the Town Manager position by the Board.

2nd PUBLIC INTEREST COMMENTS period (No action will be taken)

Adjourn

Next monthly board meeting March 5, 2019